

**VIRGINIA FIRE SERVICES BOARD**  
**Training & Education Committee**

Thursday, June 4, 2015  
VDFP Headquarters  
Glen Allen, VA  
1pm – 3pm

**AGENDA**

1. ROLL CALL
2. SIGN-IN SHEET FOR GUESTS
3. CHANGES IN AGENDA
4. UNFINISHED BUSINESS
  - a. Update on VA Fire Chiefs Association Stakeholder Subcommittee Training Subcommittee Recommendations;
    - i. VDFP Instructor
    - ii. Curriculum Development, Review and Oversight
    - iii. Delivery Methods
    - iv. Instructor Credentialing
  - b. **Discussion:** Course request and completion form
  - c. **Discussion:** Update on software for improving students/training divisions allowing access to their student transcripts. I.E: Printing certificates of attendance, obtaining test grades and analysis of test results.
  - d. **Status:** Live Fire Training Certification class.
  - e. **Status:** LPG Fire Suppression for the Firefighter II practical component.
  - f. **Status:** Fire Attack Series Program.
  - g. **Status:** VDFP course/class forms and documents accessible on the VDFP web site
  - h. **Status:** The QA Division is reviewing all forms for the website. Most recently, the division modified Course Request Form to reduce the form to a one-page document with additions (see item #3).
  - i. **Status:** Advanced notifications for all committee and full board meetings.
  - j. **Status:** VDFP has and will continue to disseminate notifications of all relevant meetings in accordance to State Laws and Guidelines.
  - k. **Status:** Accident Review Policy that was brought up.
  - l. **Status:** Course development process scheduled for release on September 2015
    - i. Discussion on:
      1. Fire Officer I - IV
      2. Driver Operator: Pumper
      3. Driver Operator: Aerial

4. Rural Water Supply
5. Basic Pump Operations

5. NEW BUSINESS

- i. Credibility of Firefighter I/II Testing Process
- ii. Schedule for Instructor In-Services for 2015
- iii. E.V.O.C. Development process
- iv. Train the Trainer (TTT) for Training Departments
- v. Stakeholder Groups Delivering VDFP Training

6. ADJOURNMENT